

Can you claim the home office deduction?

You can return to the information again on our [blog](#) or [video](#).

1. CAN YOU CLAIM YOUR HOME OFFICE AS A DEDUCTION ON YOUR TAX RETURN?

Yes, my space is *exclusively* used *only* for doing work and nothing else.

No, I use the space for several purposes other than doing work.

If yes, you can take the home office deduction. Continue using the worksheet to see your options for making the deduction.

If no, you cannot take the home office deduction.

BONUS:

Is your home office separated from the rest of your living space by a door or partition of some kind?

Yes, there's a door or partition separating my office from my living space. No, there's not.

If yes, this provides better proof to the IRS that your home office is exclusively used for work. Make sure to clearly document your door or partition as proof.

If not, you may think twice about claiming the home office deduction. In the IRS vs. Dunford case the Dunford's did not have a door and the IRS did not let them claim the home office deduction.

2. DOCUMENT YOUR HOME OFFICE

To record proof of your home office space, make sure to get pictures of:

- Your office space that's exclusively used for work.
- Your office space's door/partition separating the space from your other living spaces.
- All the other living spaces so there's proof where you do everything else at home.

When will I take these photos by?

Where will I store these photos?

3. WHICH METHOD WILL YOU USE TO MAKE THE DEDUCTION?

I want to make the home office deduction using the:

Simplified Method Actual Expenses Method

4. THE SIMPLIFIED METHOD

What is the square footage (sq ft) of your home office? _____ sq ft

_____ sq ft x \$5 = \$ _____

This is the amount you can deduct on your tax return.

Where will I keep a record of my measurements and this calculation?

ON YOUR TAX RETURN:

When doing your taxes, put the dollar amount you calculated above on Form Schedule C, Line 30.

5. THE ACTUAL EXPENSES METHOD

Where will I record and store my receipts for my:

- Directly related office expenses (100% expense deductions)
 - Indirectly related office expenses (% of office to home expense deductions)
 - Not related office expenses (0% expense deductions)
-

What is the total square footage of my home? _____ sq ft

What is the total square footage of my office space? _____ sq ft

What percentage of my home does my office take up?

$\frac{\text{Home's Total Sq Ft}}{\text{Office Sq Ft}} = \underline{\hspace{2cm}} \%$

This percentage is what you can deduct of your indirectly related office expenses.

Where will you record and store these calculations?

ON YOUR TAX RETURN:

During tax season, you'll report all of your directly related expenses, indirectly related expenses, not related expenses, and measurements of your office and home on Form 8829 and Schedule C, Line 30.

HAVE QUESTIONS?

Let's chat and walk through your questions together. Contact me at nuventurecpa.com/contact.
